

Proposed Revision to the *ANSI Essential Requirements: Due process requirements for American National Standards*
(*ANSI Essential Requirements* – www.ansi.org/essentialrequirements)

The proposed revision shown below in the fourth paragraph of section 4.1.2 *Application for Accreditation as a Developer of American National Standards* of the *ANSI Essential Requirements* is intended to clarify that documented evidence of sufficient support for an organization's accreditation application is expected to be available. The relevant accreditation application will be updated as well.

4.1.2 Application for Accreditation as a Developer of American National Standards

Application to ANSI for accreditation shall be in writing and shall include copies of the pertinent standards developing procedures and other documentation demonstrating compliance with the criteria specified in these procedures. If more than one set of standards developing procedures is used by an applicant, each procedure requires separate review for accreditation. The applicant shall submit its scope for informational purposes only, a description of its present program of standards activities and a list of candidate American National Standards. Also included shall be a statement from the applicant that details their coordination efforts to date and confirms their agreement to attempt to coordinate their standards activities with other ANSI-Accredited Standards Developers and with ANSI.

A notice announcing the application for accreditation shall be published in *Standards Action* with a call for comment. Copies of the pertinent standards developing procedures shall be available from the applicant, upon request.

Following the comment period, the ExSC shall consider the information supplied by the applicant and any comments and responses received, including reports on coordination from the appropriate ExSC designee if any, standards advisors, and the BSR.

If comments are submitted that challenge support for an applicant's accreditation, the applicant shall supply documented evidence of ~~such~~ sufficient support for consideration by the commenter and the ExSC. The ExSC shall determine whether accreditation should be approved.

The applicant must satisfy the requirements established in the *ANSI Essential Requirements* before accreditation can be granted. If, during the course of the accreditation process, the developer makes a change to their originally submitted scope or to their originally submitted operating procedures, an additional announcement shall be published in *Standards Action*. If, however, the developer makes changes to the originally submitted operating procedures at the specific direction of the ExSC or their designee in order to bring their procedures into compliance with the *ANSI Essential Requirements*, an informational announcement shall be placed in *Standards Action* without additional public review. Accreditation will not be granted to an applicant whose procedures do not satisfy the requirements set forth herein. In the event that accreditation is not granted, the ExSC shall advise the applicant of the reasons, and the applicant shall have the opportunity to reapply. Upon accreditation, the applicant shall be notified and a notice shall appear in *Standards Action*.

For reference only, the Accreditation Application will also be updated:

B. Rationale*: (Include justification/assessment of the economic and social advantages which would result from the approval of your proposed standards as American National Standards. This should include ~~demonstrated~~ documented evidence of sufficient support by the affected ~~industry area~~ stakeholders.)